



**YOUNG MEN'S CHRISTIAN ASSOCIATION
OF METROPOLITAN DALLAS**
VOLUNTEER APPLICATION AND AGREEMENT

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This association does not discriminate in the recruitment and placement of volunteers on the basis of race, color, religion, national origin, sex (including pregnancy), marital status, disability, age or veteran status. No question on this application is intended to secure information to be used in a discriminatory manner. Your complete application will be reviewed carefully; but its receipt does not imply that you will be utilized. Volunteer consideration necessitated that you meet all conditions required for the position for which you are applying.

(ANSWER ALL QUESTIONS COMPLETELY. PLEASE PRINT CLEARLY.)

Date _____ Position Desired/Sport Coaching _____ Branch _____

Last Name _____ First Name _____

Residence Address _____

City _____ State _____ Zip _____ How Long? _____

Telephone: Home _____ Work _____ Mobile _____

E-mail (**Please list only your email address**) _____

List previous residential address:

Address _____

City _____ State _____ Zip _____ How Long? _____

1. What is your occupation? (Be Specific): _____

Place of Employment _____ How Long? _____

Address _____

City _____ State _____ Zip _____

2. What is your marital status? Married _____ Single _____ Divorced _____

3. What is your Date of Birth? _____

4. How many children do you have? Sons _____ Ages _____ Daughters _____ Ages _____

5. Have you ever been arrested or convicted of any criminal offense? (Excluding minor traffic violations for which the fine was \$200 or less) Yes _____ No _____ If Yes, please explain:

A conviction does not automatically mean you will not be accepted as a Coach. What you were convicted of, the circumstances surrounding the conviction and how long ago the conviction occurred are important considerations in determining your eligibility. Give all the facts, so that a fair decision may be made.

6. Describe any formal/informal training you may have had as a coach or volunteer (Coaching Clinic, Courses, P.E. Degree, etc...):

7. What sport(s) have you coached/played? _____

8. What do you hope to gain from volunteering? _____

9. List organizations where you have volunteered:

| Name of Organization | Volunteer Position | Supervisor and Telephone Numbers |
|----------------------|--------------------|----------------------------------|
| | | |
| | | |
| | | |
| | | |

Coaches Code of Conduct:

- I will remember that I am a youth sports coach and that this should be fun for the children, adults and all concerned.
- I will be knowledgeable of the rules and the fundamentals of the game and do my best to teach them to my players.
- I will do my best to teach the six pillars of character values to my players, with my words and my actions.
- I will not engage in negative discussions with any game official, parent or coach during or after the game.
- I will not allow my team's parents to act in a way that demonstrates disrespect for the game officials or any member of the opposing team, their players, coaches, or parents.
- I will assure that my players and I recite the sports pledge before each game and shake hands with the opposing team after each game.
- I will see that any disputes are handled calmly and by the proper procedures and proper authorities.
- I will abide by all the rules and regulations of the YMCA.

Coach's Signature _____ Date _____

List the 3 greatest strengths and the 3 most difficult problems you have in working with children.

| Greatest Strengths | Most difficult problems |
|---------------------------|--------------------------------|
| 1. _____ | 1. _____ |
| 2. _____ | 2. _____ |
| 3. _____ | 3. _____ |

What is your philosophy about discipline? _____

What do you do when you are upset or angry about something? _____

List other areas where you are involved with children. _____

Are you a pedophile or child abuser? _____ Yes _____ No

Have you ever been accused of being a pedophile or child abuser? _____ Yes _____ No If yes please explain: _____

THE YMCA'S POSITION ON THE NATION-WIDE PROBLEM OF CHILD ABUSE

WE MAKE AN ACTIVE EFFORT TO PREVENT CHILD ABUSE

Some examples may include, but are not limited to:

- A thorough background check, including but not limited to, references of past employers, personal references, the military, educational institutions, volunteer organizations, civic groups, personal character, health and activities.
- Allegations or suspicions of child abuse are taken seriously and will be reported to the State for investigations.
- Programs are structured so that no staff member is left alone with children.
- Periodic interviews/evaluations with children and parents about day-to-day experiences, encouraging reports of anything out of the ordinary.
- Staff and volunteers will not fraternize with children outside the programs, including baby-sitting or inviting children home.
- Testing for illegal substances.
- Psychological testing.
- Criminal history records check

YMCA goals:

- To support and strengthen the family unit.
- To help children develop to their fullest potential
- To deliver the program in a positive YMCA environment of safety, support and care.

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby certify that the information provided on this application is accurate to the best of my knowledge and subject to verification by the YMCA. I authorize the schools, parents, previous employers, agencies and other organizations named in this application to provide the YMCA (its authorized employees, agents or representatives) with any relevant information that may be required to arrive at a volunteer placement decision and hereby release any such schools, persons, employers, agencies and organizations from any and all liability which they might otherwise incur as a result. I understand that any misrepresentation or omission of a material fact on my application may be justification for refusal for placement.

I hereby give my permission for the YMCA to obtain information relating to my criminal history record. I understand that this information will be used to determine my eligibility for a volunteer position with this organization. I also understand that as long as I remain a volunteer here, they may repeat this criminal history check any time.

In the event I volunteer, I understand that all volunteers are subject to dismissal at the discretion of the YMCA. If, in the event I choose to cease volunteering, I am free to do so at any time.

I also understand that, if selected to volunteer, any misrepresentation made by me completing this application will be considered as sufficient cause for my dismissal without advance notice.

I authorize the YMCA to supply my volunteer record, in whole or in part, and in confidence, to any prospective employer, government agency, or other party, with a legal and proper interest.

In the event of my selection, I will comply with all rules and regulations as set forth by the YMCA. I have read, understand and support the YMCA's position on the problem of child abuse.

I understand that completion of this form does not guarantee me status as a volunteer. I must meet all stated conditions required of the position for which I am asking to be considered.

I have read the above statements and accept the same as a condition of my placement with the YMCA.

Signature of Volunteer Applicant

Date

Volunteer Code of Ethics and Rules

1. Smoking or use of tobacco products in the presence of children is prohibited.
2. Using, possessing, or being under the influence of alcohol or illegal drugs will not be tolerated.
3. Volunteers shall not abuse children including:
 - a. Physical Abuse – strike, spank, shake, or slap
 - b. Verbal Abuse – humiliate, degrade, threaten
 - c. Sexual Abuse – including inappropriate touching and exposure
 - d. Mental Abuse
4. Volunteers must treat children of all races, religions, and culture with respect and consideration.
5. Volunteers must use positive techniques of guidance, including positive reinforcement and encouragement rather than competition, comparison, or criticism.
6. Volunteers shall abstain from humiliating or frightening discipline techniques.
7. Volunteers shall not use profanity in the presence of children or parents.
8. Volunteers will refrain from intimate displays of affection toward others in the presence of children, parents, and staff.
9. Monetary and expensive gifts to volunteers are prohibited.
10. Volunteers must be free of physical and psychological conditions that might adversely affect children’s health, including fever and contagious conditions.
11. Volunteers will portray a positive role model for youths by maintaining an attitude of respect, loyalty, patience, integrity, courtesy, and maturity.
12. Volunteers will do everything in their power to avoid being put in a situation where they are alone with a YMCA child other than their own. In fact, caring for any YMCA child other than their own, on a one-on-one basis such as baby-sitting is prohibited.
13. Volunteers will not fraternize with YMCA youth participants away from the YMCA. However, if Y volunteers have children that have YMCA participants as friends, the Y volunteer must obtain permission from the YMCA youth participants’ parents to fraternize with their children. If the YMCA learns of a violation of this policy, the violation may be grounds for removal as a volunteer.
14. Texas state law requires that all citizens report any suspected abuse or neglect of a child to the Texas Department of Protective and Regulatory Services and the local law enforcement agency.
15. I understand that as a volunteer for the YMCA, I will be subject to a background check, including criminal history.
16. I have been informed of the YMCA’s position regarding child abuse, and have read and understand that portion of my Volunteer Application and Agreement titled “The YMCA’s Position on the Nation-Wide Problem of Child Abuse.” I understand that in addition to the mandates described in this Volunteer Code of Ethics and Rules, the YMCA will, among other things, conduct a thorough check of my background and conduct periodic interviews/evaluations with children and parents to encourage reports of anything out of the ordinary.
17. I understand that allegations or suspicions of child abuse are taken very seriously by the YMCA and will be reported to the Texas Department of Protective and Regulatory Services and that the YMCA will fully cooperate with any related investigations and will pursue the prosecution of child abusers to the full extent of the law under the laws of the state of Texas.

I understand that any violation of this Code may be grounds for removal as a volunteer. Being fully aware of the matters contained within the Volunteer Code of Ethics and Rules, I still desire consideration as a volunteer for the YMCA.

Volunteer’s Signature

Date

Name of Coach/Volunteer Applicant

YMCA Branch

PERSONAL REFERENCES (Not Employers)

Personal reference information must be complete in order to be a volunteer coach.
List three references. Must include one relative. At least one reference must be a male and one female

TO PROCESS THIS APPLICATION:

ALL PERSONAL REFERENCE INFORMATION MUST BE FILLED OUT COMPLETELY.

| Name | Mailing Address AND Work E-mail Address | Phone Numbers | Know In What Capacity? (Friend, Pastor, Peer, Co-Worker, etc.) | How Long Known? |
|------|--|--------------------------------|--|--------------------|
| | | Day: _____ Eve: _____ | | |
| | | Day: _____ Eve: _____ | | |
| | | Day: _____ Eve: _____ | | |

VOLUNTEER ACKNOWLEDGEMENT

_____ I have received a copy of the YMCA Volunteer Emergency Procedures and Safety Practices and have read, understand and agree to
Initial abide by those procedures.

_____ I understand that I am to immediately report accidents or injuries of myself and participants to the YMCA branch supervisor.
Initial

_____ I understand that I am required by law to report known or suspected instances of child abuse and that not doing so is considered a
Initial misdemeanor. Please call 1-800-252-5400 to report suspected abuse to Child Protective Services and notify the Executive Director of
your YMCA Branch.

_____ I understand that if I use my automobile, I will not be reimbursed by the YMCA, and my personal insurance is my sole coverage.
Initial

_____ I understand the policy of the YMCA is to refer all inquiries from the media or press to the appropriate YMCA staff person.
Initial

_____ I understand the policy of the YMCA is to cooperate with the authorities in the investigation of suspected child abuse and molestation
Initial situations. I, as a volunteer, agree to cooperate with the investigation as requested.

Volunteer Signature

Date

YMCA President/Designee

Date



YMCA of Metropolitan Dallas
Disclosure and Authorization For Release of
Information

I hereby authorize the YMCA of Metropolitan Dallas to request and receive any and all background information about or concerning me, including but not limited to my Criminal History, Social Security Number Trace including a consumer report under the Fair Credit Reporting Act, 15 U.S.C 1681, Driving Record, Employment History, Military Background, Civil Listings, Education Background, Professional License from any Individual, Corporation, Partnership, Law Enforcement Agency, and other entities including my Present and Past Employers.

The criminal history record, as received from the reporting agencies, may include arrest and conviction data. I understand that this information will be used, in part, to determine my eligibility for an employment/volunteer/contract position with this organization, I also understand that as long as I remain an employee/volunteer/contract here, background checks may be repeated at any time. I understand that I will have an opportunity to review the criminal history and a procedure is available for clarification, if I dispute the record as received.

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify and hold the YMCA of Metropolitan Dallas and the Volunteer Center of Dallas County and all of their Subsidiaries, Affiliates, Officers, Directors, Employees, Contract Personnel, or Associates, harmless from any and all claims and liability arising out of any request for information or records pursuant to this authorization, procurement of an investigative consumer report and understand that it may contain information about my character, general reputation, personal characteristics, and mode of living, whichever are applicable.

I authorize the YMCA of Metropolitan Dallas to check my background with any or all local, county, state and federal agencies and records departments now, and in the future as necessary as long as I continue my association with the YMCA of Metropolitan Dallas as an employee/volunteer/contract member of that Association.

| | |
|---|-------------------|
| Full Name _____ (Please Print Clearly) | Signature _____ |
| Social Sec.# _____ | DriversLic# _____ |
| Date Of Birth _____ | Sex _____ |
| Branch _____ | Race _____ |
| Date _____ | |